

Chapter - 15 Accounting System Using Database Management System

Question 1

The need for which report is not anticipated?

Answer: Casual

Question 2

Name the query that does not include the use of any inquiry function to generate a summary of data.

Answer: Simple query

Question 3

Which query indicates an individual to access criteria for picking a collection of records.

Answer: Parameter

Question 4

Which clause is applied to designate the fields to represent data or information?

Answer: SELECT

Question 5

Which item is determined to add a page number, date and time of the report?

Answer: Design View

Question 6

Which item purpose is to organize the record data into categories?

Answer: Sorting Data

Question 7

Which item purpose is to organize the record data into categories?

Answer: Card Sorting

Question 8

Which content of statements once recorded cannot be changed by the individuals?

Answer: Snapshot

Question 9

State few capabilities of MS Access.

Answer: The few capabilities of MS Access are.

- It helps in storing data in an organized way
- Supports various views of data and information
- Provides data sharing and different user transaction processing.

Question 10

Mention steps that are required to create a new database in Access.

Answer: The steps that are required to create a new database in Access are.

- First, open the access window. Choose blank access database, and click OK button.
- Click the displayed new file database dialogue box, this will enable the user to enter the file name and set a location for the database. Now click Create button.
- If the task pane does not open, you can choose the file from the menu bar and click open to open a task pane and create a new database.